

Manage and protect job documents more effectively.

- Document/file version management
- Store files & versions with multiple revisions in database
- Document access control
- Compare multiple versions
- Check-in/check-out function
- Customizable working directories
- · Control viewing, printing, email
- Visibility of who made changes
- Record date/time changes
- Historical changes visibility

- · Rollback to older file versions
- Simultaneous change prevention
- Multi-level security options
- Print & email security
- Link & file type level security
- Document file stored in database
- User defined number of previous versions
- Integrated with the Document Control application

BENEFITS

- · Eliminate stacks of paper
- Eliminate version-related errors
- Full tracking of document changes
- Peace of mind that the right people access the right documents
- Enjoy greater protection of document/data integrity